

*Branchburg Township School District*

**REGULAR MEETING MINUTES**

July 20, 2017

**Executive Session – 7:00 p.m.**

**Public Meeting – 8:00 p.m.**

Board of Education Office

Board Conference Room

**I. CALL TO ORDER**

The meeting was called to order at 7:03 p.m. by Board President, Zoltan Ambrus, who stated that the meeting was convened in compliance with the provisions of Chapter 231, P.L. 1975, the Sunshine Law; notices were sent to the *Courier News*, filed with the Township Clerk and posted in the Branchburg Township Schools.

The following members of the Board of Education were present: Zoltan Ambrus, Ellwood Cutler, Kristen Fabriczi, Theresa Joyce, Cathy Palmieri and Keerti Purohit.

The following members were absent: Jack Dempsey, Carmela Noto and Olga Phelps.

Also present were: Superintendent of Schools Rebecca Gensel, Business Administrator/Board Secretary Theresa Linskey and no members of the public.

**II. CALL TO EXECUTIVE SESSION**

On a motion by Mr. Cutler, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to convene at 7:03 p.m. to discuss Personnel, Student Matters, Contracts, Negotiations and Legal Issues.

On a motion by Mrs. Fabriczi, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to adjourn executive session at 7:56 p.m.

On a motion by Mrs. Fabriczi, seconded by Mrs. Palmieri, and carried unanimously, the Board agreed to reconvene to public session at 8:00 p.m. with 1 member of the public.

**III.** The Secretary called the roll.

**IV.** The assembly saluted the flag.

**V.** Statement of Adequate Notice

**VI. SUPERINTENDENT'S REPORT**

Ms. Gensel did a presentation on the Branchburg Township School District's Violence and Vandalism year-end report.

## VII. PUBLIC COMMENT

There was no public comment.

## VIII. GOVERNANCE

Motion by Mr. Cutler, seconded by Mrs. Purohit that Items VIII.A. through VIII.C. be moved upon the recommendation of the Superintendent.

On call of the vote, Items VIII.A. through VIII.C. were unanimously approved by Roll Call.

There was no Governance Committee report.

There was no Community Relations report.

### A. Approval of Minutes

It is recommended that the Board approve the Minutes of the Executive Session and Regular Meeting of June 24, 2017.

### B. Approval of Anti-Bullying Self-Assessment Grades

It is recommended that the Board approve the District's Anti-Bullying Self-Assessment Grades, as follows:

Whiton Elementary School	70 out of 78 points
Stony Brook School	68 out of 78 points
Branchburg Central Middle School	73 out of 78 points

### C. Grant Permission for Eagle Scout Community Service Project at Old York School

It is recommended that the Board grant permission for Branchburg Eagle Scout, Brad Moore, to carry out an Eagle Scout Project to build a 12' x 8' gazebo-like covering at Old York School to provide shade and a possible storage area for outdoor equipment. This project is set to begin as soon as possible after Board approval and completed within 2 – 3 weeks, in accordance with his proposal, with time and materials to be donated at no cost to the District.

## IX. POLICY

There was no Policy report.

## X. EDUCATION

Motion by Mrs. Purohit, seconded by Mr. Cutler that Items X.A. through X.E. be moved upon the recommendation of the Superintendent.

On call of the vote, Items X.A. through X.E. were unanimously approved by Roll Call.

There was no Education Committee report.

### A. Conferences/Travel

**WHEREAS**, the employees listed below are requesting Board of Education authorization to attend the conferences/workshops listed below; and

**WHEREAS**, the attendance at the stated function was previously approved by the Chief School Administrator as work related within the scope of the work responsibilities of the attendee and within the funds budgeted for this purpose; and

**WHEREAS**, the attendance at the function was approved as promoting delivery of instruction or furthering efficient operation of the school district; and fiscally prudent;

**THEREFORE, BE IT RESOLVED**, that the Board authorizes attendance at the stated conferences/workshops and reimbursement for the related expenses in accordance with Board policy on conference and workshop attendance.

Conference/Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Alliance for New Jersey Environmental Education: From Inspiration to Impact in the Outdoors Hillsborough, NJ	Katherine Bernet 11-000-223-580-04-144	9/29/17	\$60.00	N/A	N/A	N/A	\$60.00
Alliance for New Jersey Environmental Education: From Inspiration to Impact in the Outdoors Hillsborough, NJ	Margaret Emmons 11-000-223-580-04-144	9/29/17	\$60.00	N/A	N/A	N/A	\$60.00
50 <sup>th</sup> Annual Rutgers Conference on Reading and Writing New Brunswick, NJ	Rachael Johnston 20-270-200-500-02-144	10/27/17	\$180.00	N/A	N/A	N/A	\$180.00
50 <sup>th</sup> Annual Rutgers Conference on Reading and Writing New Brunswick, NJ	Erin Rimmler 20-270-200-500-02-144	10/27/17	\$180.00	N/A	N/A	\$5.58	\$185.58
50 <sup>th</sup> Annual Rutgers Conference on Reading and Writing New Brunswick, NJ	Michael Rusciano 20-270-200-500-02-144	10/27/17	\$180.00	N/A	N/A	\$10.00	\$190.00
50 <sup>th</sup> Annual Rutgers Conference on Reading and Writing New Brunswick, NJ	Abbie Sutherlin 20-270-200-500-02-144	10/27/17	\$180.00	N/A	N/A	\$10.00	\$190.00

Conference/Workshop	Employee/Account Number	Date(s)	Registration Fee	Hotel	Meals /Exp.	Tolls/Parking /Mileage	Total
Responsive Classroom Randolph, NJ	Arlene Bolandi 20-270-200-500-02-649	8/8/17 through 8/11/17	\$729.00	N/A	N/A	N/A	\$729.00
Responsive Classroom Randolph, NJ	Allison Eby 20-270-200-500-02-649	8/8/17 through 8/11/17	\$729.00	N/A	N/A	\$110.36	\$839.36
Responsive Classroom Randolph, NJ	Rocco Fornaro 20-270-200-500-02-649	8/8/17 through 8/11/17	\$729.00	N/A	N/A	\$91.76	\$820.76
Responsive Classroom Randolph, NJ	Kelly Frazee 20-270-200-500-02-649	8/8/17 through 8/11/17	\$729.00	N/A	N/A	\$9.11	\$738.11
Responsive Classroom Randolph, NJ	Marie Cinque 20-270-200-500-02-649	8/8/17 through 8/11/17	\$750.00	N/A	N/A	\$71.92	\$821.92
Responsive Classroom Randolph, NJ	Alexandra Gallo 20-270-200-500-02-649	8/8/17 through 8/11/17	\$750.00	N/A	N/A	N/A	\$750.00
Responsive Classroom Randolph, NJ	Heather Mastroserio 20-270-200-500-02-649	8/8/17 through 8/11/17	\$729.00	N/A	N/A	\$91.08	\$820.08
Responsive Classroom Randolph, NJ	Matthew Ross 20-270-200-500-02-649	8/8/17 through 8/11/17	\$750.00	N/A	N/A	N/A	\$750.00
Responsive Classroom Randolph, NJ	Deborah Volpe 20-270-200-500-02-649	8/8/17 through 8/11/17	\$750.00	N/A	N/A	\$39.44	\$789.44
Who is Afraid of the Angry Client? Using Schema Therapy to Understand and Treat Angry Modes East Parsippany, NJ	Antonia DaSilva 11-000-219-580-03-001	7/24/17	\$129.00	N/A	N/A	N/A	\$129.00
Association of Mathematics Teachers of New Jersey East Windsor, NJ	Michele Jordan 20-270-200-500-02-649	10/26/17 through 10/27/17	\$265.00	N/A	N/A	N/A	\$265.00
Changing Trends In Special Education: What Every LDT/C Needs to Know Somerset, NJ	Heather Lilly 11-000-219-580-03-001	10/20/17	\$165.00	N/A	N/A	\$4.90	\$169.90
Wilson Foundations Level K and Level 1 Princeton, NJ	Rhonda Sherbin 11-000-223-580-08-144	8/21/17 through 8/22/17	\$700.00	N/A	N/A	\$30.38	\$730.38

B. Approval of Out of District Placements								
Location	Student ID#	ESY Tuition	ESY Dates	SY Tuition	SY Dates	Extraordinary Services Costs	Extraordinary Services Dates	Total
Celebrate the Children Denville, NJ	4212290701	N/A	N/A	\$68,310.00	9/7/17- 6/25/18	\$27,000.00	9/7/17-6/25/18	\$95,310.00
Lakeview School Edison, NJ	2596035985	N/A	N/A	\$85,003.20	9/7/17- 6/20/18	N/A	N/A	\$85,003.20
Rutgers University Behavioral Health Care Piscataway, NJ	9367189644	N/A	N/A	\$6,100.00	6/12/17- 6/30/17	N/A	N/A	\$6,100.00
Rutgers University Behavioral Health Care Piscataway, NJ	9367189644	\$12,566.00	7/5/17- 8/18/17	\$62,830.00	9/6/17- 6/21/18	N/A	N/A	\$75,396.00
The Mary Dobbins School Hainesport, NJ	3570121259	\$10,672.50	7/5/17- 8/15/17	\$64,035.00	9/5/17- 6/20/18	\$38,724.00	7/5/17-6/20/18	\$113,431.50

C. Approval of Revised Costs for Out of District Summer Program							
Location	Student ID#	ESY	ESY Aide	Occupational Therapy	Physical Therapy	Speech Therapy	Total
Limitless Developmental Center Denville, NJ	4212290701	\$5,425.00	\$2,250.00	\$450.00	\$450.00	\$450.00	\$9,025.00

<b>D. Acceptance of Out of District Special Education Placement</b>						
Sending District	Student ID#	ESY Tuition	ESY Dates	SY Tuition	SY Dates	Total
Dunellen School District Dunellen, NJ 08812	4523289009	\$437.33	7/10/17-8/17/17	\$34,007.00	9/7/17-6/19/18	\$34,444.33

**E. Approval of The State of New Jersey Commission for the Blind and Visually Impaired Service**

It is recommended the Board approve The State of New Jersey Department of Human Services, Commission for the Blind and Visually Impaired Service contract in the amount of \$1,900.00 per student, as noted, which will be in effect from September 1, 2017 through June 30, 2018, to be paid through the general fund and sufficient funds are available in the 2017-2018 budget.

Sid #4212290701

Sid #5436371228

**XI. HUMAN RESOURCES**

Motion by Mr. Cutler, seconded by Mrs. Joyce that Items XI.A. through XI.R., be moved upon the recommendation of the Superintendent.

On call of the vote, Items XI.A. through XI.R., were unanimously approved by Roll Call with Mrs. Fabriczi abstaining on Item XI.J.

There was no Human Resource Committee report.

<b>A. Approval of Personnel</b>								
Name	Account Number	Position	Location	Step/ Level	Salary	Effective Date	End Date	Discussion
Allison Eby	11-000-219-104-01-171	Behavior Therapist	District	13/21 2	\$70,169.00	9/1/17 Application subject to delivery of requested documents	6/30/18	New Position
Esthela Solano	11-120-100-101-01-012 11-130-100-101-01-021	Spanish Teacher	Stony Brook-70% BCMS-30%	2/182	\$61,040.00	9/1/17	6/30/18	Replacing Andrea Schwarz
Gary Martin	11-000-262-110-01-403	District Courier	District	N/A	\$15.92 per hour	7/1/17	6/30/18	N/A

<b>B. Approval of Resignations</b>			
Name	Position	Location	Effective Date
Christine Santangelo	Instructional Aide	Whiton Elementary School	7/1/17
Andrea Schwarz	Spanish Teacher	Central Middle School	7/1/17

<b>C. Approval of Revision of Dates for Curriculum Work</b>						
Name	Position	Hours	Rate Per Hour	Account Number	Dates	Discussion
Margaret Emmons	Teacher	24	\$41.00	11-000-221-104-02-213	6/24/17-6/30/17	Mathematics Curriculum Writing
Danielle Dufermont	Teacher	24	\$41.00	11-000-221-104-02-213	6/24/17-6/30/17	Mathematics Curriculum Writing
Katie Fox	Teacher	24	\$41.00	11-000-221-104-02-213	6/24/17-6/30/17	Mathematics Curriculum Writing
Michele Jordan	Teacher	24	\$41.00	11-000-221-104-02-213	6/24/17-6/30/17	Mathematics Curriculum Writing

<b>D. Approval of Curriculum Work</b>						
Name	Position	Hours	Rate Per Hour	Account Number	Dates	Discussion
Marie Cinque	Teacher	18	\$41.00	11-000-221-104-02-213	7/1/17-8/30/17	Social Studies Curriculum Writing

<b>E. Approval of Bus Drivers</b>						
Name	Step	Hours	Salary	Effective Date	End Date	Discussion
Janet Conlon	2	4.5 hours per day	\$27.78 per hour	9/1/17 Application subject to delivery of requested documents	6/30/18	Replacing Deborah Loris
Antonio Cornacchia	4	ESY	\$28.17 per hour	7/1/17	8/30/17	As needed

<b>F. Approval of 2017-2018 Athletic Extracurricular Stipend</b>			
Name	Location	Position	Stipend
Carrie Figel	Stony Brook Elementary School	Fall, Winter and Spring Intramurals	\$630. 00 per session

<b>G. Approval of Personnel for Summer Teachers Academy</b>							
Name	Position	Hours	Rate per hour	Account Number	Effective Date	End Date	Discussion
Kelly Boyle	Teacher	4.5	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Creating a WRITING demonstration notebook to help make conferring and small group instruction more effective and productive (K-8)
Kelly Boyle	Teacher	4.5	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Using the Writing Strategies book to support goal setting and small group writing instruction (K-8)
Kelly Boyle	Teacher	4.5	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Where's The Time? Top 10 Ways to Find More Time in Your Literacy Block
Kelly Boyle	Teacher	4.5	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Sneak Peek at Your ELA Curriculum
Maggi Emmons	Teacher	9	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Advanced Google: Super Useful Google Tricks and Add-Ons
Maggi Emmons	Teacher	9	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Desmos Calculator for Middle School Math
Beth Janiec	Teacher	9	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Laying the Foundations for a Productive Year
Beth Janiec	Teacher	9	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Hands-Joined Discipline
Michele Jordan	Teacher	9	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Instant Data on Your Kids!
Lauren Knoke	Teacher	4.5	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Where's The Time? Top 10 Ways to Find More Time in Your Literacy Block
Lauren Knoke	Teacher	4.5	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Sneak Peek at Your ELA Curriculum
Lauren Knoke	Teacher	4.5	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Using the Writing Strategies book to support goal setting and small group writing instruction (K-8)
Lauren Knoke	Teacher	4.5	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Creating a WRITING demonstration notebook to help make conferring and small group instruction more effective and productive (K-8)
Jocelyn Muzychko	Teacher	3	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Math Running Records
Jocelyn Muzychko	Teacher	3	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Formative Assessments using Technology for the Busy Teacher
Allie O'Neill	Teacher	3	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	How to best support your developing readers: Collecting and Using Valuable Reading Data & Integrating Foundations Skills
Erica Patente	Teacher	9	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Responsive Classroom Setting Up The First 6 Weeks
Catie Rello	Teacher	3	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	Counting Collections
Amanda Roper	Teacher	3	\$41.00	11-000-223-104-02-210	7/1/17	08/31/17	How to best support your developing readers: Collecting and Using Valuable Reading Data & Integrating Foundations Skills

<b>H. Approval of Salary Revision</b>				
Name	Position	Step/Level	From Salary	To Salary
Nancy Ryan	Occupational Therapist	27/150	\$91,659.00	\$91,649.00
Louis Diegidio	Custodian - Stony Brook	7	\$38,822.20*	\$39,467.00*
Martal Hermanstein	Custodian - Whiton	13	\$40,798.20*	\$41,422.20*

\*Includes \$675 for Black Seal License

<b>I. Approval of Substitute</b>			
Name	Position	Salary	Dates
Christine Santangelo	Substitute Teacher/Substitute Instructional Aide	\$95.00/\$83.33 per diem	9/5/17-6/30/18

<b>J. Approval of Vendor for ESY Occupational Therapy</b>					
Name	Account Number	Hourly Rate	Hours	Location	Dates
Karen Pereira	11-000-261-320-03-456	\$95.00	3 hours per day, 1 day per week 4 weeks	Whiton	7/10/17-8/17/17

### **K. Approval of 2017-2018 School Improvement Panels**

It is recommended that the Board approve the following School Improvement Panels to ensure, oversee and support the implementation of the District's evaluation, professional development and mentoring policies.

Whiton Elementary School	Stony Brook Elementary School	Central Middle School
Antonia DaSilva	Frank Altmire	Matthew Barbosa
Dawn Eelman	Toni Burke	Marie Cinque
Victoria Gerry	Dianne Litts	Margaret Emmons
Kristen Kries	Heather Mastroserio	Wendy Michels
Allison O'Neill		Matthew Ross
Dee Shober		

### **L. Approval of Teacher Evaluation Model**

It is recommended that the Board approve the Stronge and Associates Teacher/Educational Specialist Performance Evaluation System as per the ACHIEVENJ guidelines for the 2017-2018 school year.

### **M. Approval of Principal Evaluation Model**

It is recommended that the Board approve the Stronge and Associates Principal/District Leader Performance Evaluation System as per the ACHIEVENJ guidelines for the 2017-2018 school year.

### **N. Revision of ESL Summer Curriculum Work**

It is recommended that the Board approve the following revision of teachers for Summer ESL Curriculum Writing as noted, effective July 5, 2017 through August 31, 2017, with compensation set at \$41.00 per hour not to exceed \$3,936.00, in accordance with provisions of the B.O.E./B.T.E.A Agreement/Teachers (which is effective July 1, 2016 through June 30, 2019) be paid through payroll from account #11-000-221-104-02-213, and sufficient funds are available in the 2017-2018 budget.

Name	Grades	From	To
Danielle Cipparuolo	K-8	96 hours	84 hours
Kelly Boyle	K-8	0 hours	12 hours

<b>O. Approval of Salary Revision</b>			
Name	Position	From 2016-2017 Salary	To 2017-2018 Salary
Leslie Jones	Bus Aide	\$12.98	\$13.24
Antoinette Lorenc	Bus Aide	\$12.98	\$13.24
Megan O'Neil	Bus Aide	\$12.98	\$13.24
Gina Osterburg	Bus Aide	\$12.98	\$13.24
Amy Piano	Bus Aide	\$12.98	\$13.24
Heather Rogalski	Bus Aide	\$12.98	\$13.24
Samantha Schnitzer	Bus Aide	\$12.98	\$13.24

<b>P. Approval of ESY Revision</b>				
Name	Account number	Hours	Salary	Discussion
Lauren Altonji	11-000-216-320-03-078	3 hours per day 3 day per week for 6 weeks	\$41.00 per hour	Speech and Language Therapist
Arianna Bellafiore	11-213-100-101-03-087	As needed	\$41.00 per hour	IEP Meetings Not to exceed \$1,200.00

<b>Q. Personnel</b>					
Name	Position	Location	Salary	Effective Date	End Date
Jennifer Hauser	Director of Curriculum	District	\$122,510.50	7/1/17	6/30/18

<b>R. Leave of Absence</b>				
Name	Location	Grade	Type of Leave	Anticipated Dates
Nancy Stansfield	Whiton	PK-3 Instructional Aide	Unpaid Medical Leave of Absence	9/1/17 – 6/30/18

## XII. BUSINESS

Motion by Mrs. Palmieri, seconded by Mr. Cutler that Items XII.A. through XII.J. be moved upon the recommendation of the Superintendent.

On call of the vote, Items XII.A. through XII.J. were unanimously approved by Roll Call with Mrs. Fabriczi abstaining on Item XII.J.

Mr. Cutler said the Business Committee met and discussed the following:

- Science lab at Branchburg Central Middle School is almost complete;
- Stony Brook Elementary School parking lot improvements project has begun;
- Whiton Elementary School parking lot will be paved at the end of August;
- The sign donated by the PTO will be up soon;
- The Midland Adult Services, Inc. will be a new tenant at the Old York School facility; and
- There is an additional \$78,807 in State aid available.

### A. Bill List

It is recommended that the Board approve the List of Bills for the period June 27, 2017 through June 30, 2017, totaling \$1,108,744.01, and ratify the Payroll for the period June 23, 2017 through June 30, 2017, totaling \$1,011,052.12.



**B. Secretary's Report**

The Report of the Secretary for May 2017 has been submitted for Board review. As required by N.J.A.C. 6A:23A-16.10(c)(3) I, Theresa Linskey, Business Administrator/Board Secretary, certify that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

It is recommended that the Secretary's Report for May 2017 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2016-2017 fiscal year.

**C. Treasurer's Report**

It is recommended that the Treasurer's Report for the month of May 2017 be accepted and filed.

**D. Line Item Transfers**

It is recommended that the Board accept the list of Line Item Transfers for the month of May 2017.

**E. Monthly Transfer Report**

It is recommended that the Board approve the May 2017 Monthly Transfer Report.

**F. Approval of Contract for Board Attorney**

It is recommended that the Board approve a contract with the firm of David B. Rubin, P.C. to provide legal services to the District for the 2017-2018 school year for a flat monthly fee of \$2,300.00 for services outlined in the contract, plus an hourly rate of \$160.00 for activities related to civil or administration litigation, to be paid from Account #11-000-230-331-01-276, and sufficient funds are available in the 2017-2018 budget.

**G. Approval to Pay Bills**

In accordance with N.J.S.A. 18A:19-4.1, the Board of Education approves Theresa Linskey, School Business Administrator to issue payment of bills for July 21, 2017 through August 17, 2017 prior to the next regularly scheduled meeting of August 17, 2017 and with the approval and consent of the Superintendent of Schools, and then present said bills to the Board at the August 17, 2017 meeting for ratification.

**H. Approval of Contract for Special Counsel**

It is recommended that the Board approve a contract with the firm of Clarkin & Vignuolo, P.C. to provide special counsel to the District for the 2017-2018 school year, at an hourly rate of \$375.00, for a representation of approximately 5 hours, to be paid from Account #11-000-230-331-01-276, and sufficient funds are available in the 2017-2018 budget.

**I. Approval of Change Order for Stony Brook Parking Lot Improvements**

It is recommended that the Board rescind Alternate A and approve a change order to the Stony Brook School Parking Lot Improvements project being completed by Ralph Checchio Inc. to include the following:

- **DEDUCT** Alternate A: Install Petromat 4598 or Approved Equal Non-Wooven Geotextile. Ralph Checchio Inc. will provide a credit in the amount of \$5,600.
- **ADD** Change Order to the right side of parking lot due to unforeseen conditions which were observed upon removal of existing pavement. Approximately 90% of the existing paved area has less than 1” of base course and is damaged. Ralph Checchio Inc. will remove the rest of existing blacktop, re grade lot for 2” of base and 2” of top, along with adding 2” of I2 stabilized base for a total amount of \$30,000, to be paid by purchase order via Account #12-000-400-450-05-612, and sufficient funds are available in the 2017-2018 budget.

**J. Approval of Lease for Old York School**

**WHEREAS**, the Branchburg Township Board of Education is desirous of leasing a portion of the former Old York School not presently needed for school purposes; and

**WHEREAS**, The Midland Adult Services, Inc., has represented that it is an entity to which the Board may lease said property without public bidding pursuant to N.J.S.A. 18A:20-8.2;

**NOW, THEREFORE, BE IT AGREED**, that the Board hereby approves, and authorizes its President to execute, a written lease agreement with The Midland Adult Services, Inc., to lease a portion of Old York School, pursuant to N.J.S.A. 18A:20-8.2, for a term commencing August 1, 2017 and ending August 1, 2020.

**XIII. PUBLIC COMMENT**

Rhonda Sherbin, President of the Branchburg Township Education Association, asked for clarity on Item XII.H.

**XIV. BOARD LIAISON REPORTS**

Mr. Cutler said that the Somerset County Educational Services Commission hired a new Assistant Superintendent, Daniel Kerr, formerly the Principal at Hunterdon County Polytech.

Mr. Ambrus said the District is continuing negotiations with Branchburg Township regarding land swap.

**XV. BOARD FORUM**

There were no discussions.

**XVI. EXECUTIVE SESSION****XVII. ADJOURNMENT**

On a motion by Mrs. Palmieri, seconded by Mr. Ambrus, and carried unanimously, the Board agreed to adjourn at 8:26 p.m.

Respectfully Submitted,



Theresa Linskey  
School Business Administrator/Board